

WEBB COUNTY, TEXAS

COMMISSIONERS COURT AGENDA

WEBB

LOUIS H. BRUNI Webb County Judge (956) 523-4600

JERRY VASQUEZ

Commissioner, Precinct 1 (956) 523-4617

JUDITH G. GUTIERREZ

Commissioner, Precinct 2 (956) 523-4624

FELIX VELASQUEZ

Commissioner, Precinct 3 (956) 523-4625

DAVID R. CORTEZ

Commissioner, Precinct 4 (956) 523-4653

MARGIE IBARRA

Webb County Clerk (956) 523-4251

HOMERO RAMIREZ

Webb County Attorney (956) 523-4044

LEO FLORES

Webb County Auditor (956) 523-4016

COMMISSIONERS COURT MEETING WEBB COUNTY COURTHOUSE 1000 HOUSTON STREET, 2ND FLOOR LAREDO, TEXAS 78040 July 14, 2003 1:30 p.m.

PUBLIC NOTICE

- 1. CALL TO ORDER BY JUDGE, LOUIS H. BRUNI
- 2. ROLL CALL BY MARGIE IBARRA, COUNTY CLERK
- 3. INVOCATION
- 4. PLEDGE OF ALLEGIANCE
- 5. APPROVAL OF MINUTES JUNE 23, 2003 MEETING
- 6. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS
- 7. COMMUNICATIONS
 - a) Proclamation "Korean War Veterans"
- **8. PUBLIC COMMENT** This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

LOUIS H. BRUNI, WEBB COUNTY JUDGE

9. Discussion and possible action to appoint two (2) trustees to the Border Region Mental Health and Mental Retardation Board.

GERARDO "JERRY" VASQUEZ, COMMISSIONER PRECINCT 1

10. Discussion and possible action on Veteran Service Officer Policy to review performance of Veteran Service Officer up to every two years by Commissioners Court with input from corresponding Veteran Groups in our area.

JUDITH GUTIERREZ, COMMISSIONER PRECINCT 2

- 11. Discussion and possible action to approve the American Electric Power (AEP) Texas Central Company Facilities Extension Agreement and the Easement Authorization Letter for the relocation of underground electrical facilities primary line for the Mirando Community Center Expansion in the amount of Four Thousand Seventy-One dollars (\$4,071.00), at no cost to the county and authorizing the County Judge to sign all relevant documents.
- 12. Discussion and possible action to approve Change Order #2 to the Caldwell Tanks, Inc. TCDP Contract #721859-(Oilton Elevated Storage Tank Project) for the amount of Twelve Thousand Dollars (\$12,000.00) to furnish equipment and labor, for the installation of tank level/ pump control; Transmitter surge protection; Level Transmitter; and all panel devices as specified for wiring and testing. [Account #653-8001-8701 Water Facilities]

FELIX VELASQUEZ, COMMISSIONER PRECINCT 3

- 13. Discussion and possible action to approve a contract to hire attorneys to investigate and file all claims for undervaluation of real property (mineral interest only) for purposes of determining liability for ad Valorem taxes, and underpayment of Ad Valorem Taxes, and underpayment and non-payment of royalty interests and for any further recovery of all related claims; and authorize the County Judge to execute agreement.[Account #001-0109-6022 Professional Services]
- 14. Discussion and possible action regarding Cause #2000CVQ-000819-D1, Webb County, Webb Consolidated Independent School District, Mirando Independent School District, City of Laredo, and United Independent School District vs. Webb County Appraisal District, et al, in the 49th Judicial District Court, Webb County, Texas. [Closed Session request pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code (Consultation with Attorney)]
- **15.** Discussion and possible action to authorize \$5,000 from the Hotel/Motel fund balance to the Laredo Chamber of Commerce for sponsorship of Miss Texas pageant to be held in Lubbock, Texas.
- **16.** Discussion and possible action on increasing the Senior Citizen (65 years and older) tax exemption for one residence from \$36,000 to \$50,000.

MEDIA BREAK - FIFTEEN MINUTES COURT RECESS

COMMUNITY ACTION AGENCY

17. Discussion and possible action to fill slot #1213 (Nutrition Director) Full-time at \$38,000 per year effective July 15, 2003. [Account #952-4216-5001 Payroll -Meals on Wheels]

18. Discussion and possible action to fill slot #1238 (Center Aide) Part-time at \$8.25 per hour effective July 15, 2003. [Account #902-4200-5001 Payroll Community Action Agency Emergency Food & Shelter]

COUNTY ATTORNEY

- 19. Discussion and possible action to enter into an Agreement with Alexander Payphone Communications, Inc. for inmate telephone services and for coin operated telephone services for a three (3) year period beginning July 1, 2003 through June 30, 2006, and authorizing the County Judge to sign all relevant documents. [Requested by Webb County Sheriff Juan Garza]
- 20. Discussion and possible action to adopt changes to Bylaws governing the Community Action Agency Advisory Board. The changes will allow Category "B" members to appoint their alternates to the Board and the attendance requirements has been changed to reflect that board members are required to attend all board meetings and failure to attend three (3) consecutive regular and/or special board meetings per calendar year will result in dismissal from the Board.
- 21. Discussion and possible action to enter into a thirty-nine (39) month lease (July 14,2003 October 11,2006) agreement with Southwest Auto-Chlor System, L.P. for one (1) Commercial dishwashing machine at a monthly rate of ONE-HUNDRED AND TWENTY NINE DOLLARS AND NINETY FIVE CENTS (129.95) for a total cost of FIVE-THOUSAND SIXTY-EIGHT DOLLARS AND FIVE CENTS (\$5,068.05) over the term of the lease, and authorizing the County Judge to sign all relevant documents. [Account #906-4209-6014 Equipment Rental Requested by Head Start]
- 22. Discussion and possible action to enter into a lease agreement with Graciela Rocha for the lease of Lot 4, Block 7 Colonia Los Altos, for the Self-Help Center at a monthly rent of SIX HUNDRED DOLLARS (\$600.00) for a six month period (July 1, 2003 through January 31, 2004) with an option for an additional six (6) months, and authorizing the County Judge to sign all relevant documents. [Account # 504-6500-6012 Requested by Self Help Center]

- 23. Discussion and possible action to enter into a five (5) year (July 1, 2003 through June 30, 2007) license and maintenance/support agreement with Election Systems & Software, Inc. at a total cost of EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$8,500.00). An exemption is requested to the competitive bidding requirement under Local Government Code section 262.024(7)(A) [item that can be obtained from only one source, including items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies] and authorizing the County Judge to sign all relevant documents. [Account #001-0107-6705 Elections Expense]
- 24. Discussion and possible action to enter into an Interlocal Cooperative Agreement with Laredo Community College ("LCC") to secure services to develop computer and internet public access sites to various Webb County Community Centers and authorizing the Webb County Judge to sign all relevant documents [Requested by Engineering Department]
- 25. Discussion and possible action to enter into a five (5) year (July 1, 2003 through May 20, 2008) lease purchase agreement with Comark Building Systems, Inc. in the amount of ONE HUNDRED AND THIRTY-THREE THOUSAND EIGHTY-NINE DOLLARS AND SIXTY CENTS (\$133,089.60) and authorizing the County Judge to sign all relevant documents. Webb County will be making twenty quarterly payments in the amount of \$6,654.48 over the term of the lease. At the end of the lease term, Webb County will acquire title to one 24'X64' modular building which will be used as a classroom by Head Start.[Account # 903-4207-6012 Space Rental Requested by Purchasing Department]
- 26. Discussion and possible action regarding the purchase of Lots 1,2,3,4 and the South ½ of the lots 5 and 6, Blk 197, W.D., City of Laredo, (Tex-Mex Property). [Closed Session requested pursuant to Texas Government Code Title 5, Subschapter D, Sec. 551.071 (Consultation with Attorney) and 551.072 (Deliberation Regarding Real Property)]
- 27. Discussion and possible action regarding the \$1,530,000 Certificates of Participation Interests of the Owners Thereof in Certain Obligations of Webb County, Texas, due under its Lease Purchase Agreement with PBCF Webb Texas, Inc. dated as of July 15, 1997 and any matters incident thereto. [Closed Session requested pursuant to Texas Government Code Title 5, Subchapter D, Sec. 551.071 (Consultation with Attorney)]

- 28. Discussion and possible action pertaining to the recommendation of the Webb County Employee Grievance Committee regarding Quirino Castillo, former employee of the Webb County Road and Bridge Department. [Closed Session requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code (Consultation with Attorney)]
- 29. Discussion and possible action to designate specific area on Life Downs tract to be used by Webb County for Youth Village and authorization to advise Life Downs Board of same, and any matters incident thereto. [Executive Session requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code, (Consultation with Attorneys)]

COUNTY AUDITOR

30. Presentation and action to accept the Audited Basic Financial Statements of Webb County for the Fiscal Year ended September 30, 2002, by Accounting Firm of Baum, Mejia & Company, Certified Public Accountants.

COUNTY CLERK

31. Discussion and possible action on the approval of line item transfers in the amount of \$1,255.00 as follows:

	TOTAL:	\$1	,255.00
	Account #009-1120-6205 (Material & Supplies)	\$	450.00
	Account #001-1120-6010 (Books & Subscriptions)	\$	700.00
FROM:	Account #001-1120-6007 (Dues & Memberships)	\$	105.00

TO: Account #001-1120-6011 (Training & Education) Account #009-1120-6011 (Training & Education) TOTAL:	\$ 805.00 \$ 450.00 \$1,255.00
--	---

32. Discussion and possible action to purchase a portable recorder and office furniture not to exceed \$3,000.00.[Account #696-8007-8801 Capital Outlay Certificates of Obligation Series 2002].

COUNTY TAX

- **33.** Discussion and possible action to approve request for refunds as recommended by the Tax Assessor-Collector as follows:
 - 1. Neel Title Corporation

Reason: As per letter requesting refund from present owner until dispute is settled with Appraisal District.

Total Refund: \$1,273.34

2. Transamerica Real Estate Tax Service, Attn: Refund Dept.

Reason: Over Payment **Total Refund: \$758.41**

ECONOMIC DEVELOPMENT

- 34. Discussion and possible action on the approval on change Order #1, TCDP Contract #721859-Mirando City Community Center Expansion Project in the amount of \$24,877.25 for the replacement of a 20 ton Air Condition unit for the existing building, the relocation of electrical facilities (OH/UG primary line and appurtenances) by AEP Texas Central Company and to construct a 12 inch by 24 inch in depth trench from gas meter to gas service line entrance at Southside of building. Disconnect existing gas line and install a 2 inch code approved Polybutylene gas line from meter to gas service line entrance and patch asphalt and concrete at areas where trenched. There will be no cost to the County. [Account #653-8001-8707 Neighborhood Facilities]
- **35.** Discussion and possible action on the approval of the following General Fund line item transfers:

FROM:	Account #0104-6005(Postage)	\$274.00
TO:	Account #0104-6011(Training & Education) Account #0104-6010(Books & Subscriptions)	\$114.00 \$160.00
	TOTAL:	\$274.00

FACILITIES

36. Discussion and possible action on the approval of a line item transfer in the amount of \$15,000.00 from account #001-0109-6402 (Maintenance of Equipment) to account # 001-0109-6401 (Repairs and Maintenance of Building).

HEAD START

- **37.** Discussion and possible action to extend the length of employment of Slot #1113 (Bus Driver Supervisor) full-time at \$10.47 per hour from 11 months to 12 months.
- **38.** Discussion and possible action on the approval of the following line item transfers:

FROM:	Account #903-4200-5001(Payroll)	\$	25,732
	Account #903-4200-5301/5306(Fringe Benefits)	8,527
	Account #903-4208-5001(Payroll)		694
	Account #903-4208-5301/5306(Fringe Benefits)	18,241
	Account #903-4207-5608(Travel)		8,000
	TOTAL:	\$	61,194
TO:	Account #903-4207-6001(Office Supplies)	\$	7,600
	Account #903-4207-6004(Telephone)		3,000
	Account #903-4207-6014(Equip. Rental)		9,923
	Account #903-4207-6075(Speech Therapy)		2,490
	Account #903-4207-6079(Parent Activity)		296
	Account #903-4207-6201(Utilities)		20,000
	Account #903-4207-6401(Building Maint.)		7,400
	Account #903-4207-6402(Equipment Maint.)		4,400
	Account #903-4207-6068(State Reg.Fees)		3,570
	Account #903-4207-6736(Mental Health Obs.)		1,965
	Account #903-4207-6033(Bonds & Insurance)		50
	Account #903-4207-6502(Janitorial Supplies)		500
	TOTAL:	\$	61,194

INDIGENT HEALTH

- **39.** Discussion and possible action on the approval of a line item transfer in the amount of \$87,500 from account #001-4100-6714-10 (Optional Services) to account #001-4100-6714-3 (Hospital In-Service).
- **40.** Report by Mattie Smith Gomez, on state of Indigent Health Care, and introduction of plan of action to limit and curtail Indigent Health Care expenditures.

LAW LIBRARY

41. Discussion and possible action on the approval of a line item transfer in the amount of \$2,000.00 from account #001-1130-6010 (Books and Subscriptions) to account #001-1130-6224 (Minor Apparatus & Tools).

MANAGEMENT INFORMATION SYSTEMS

42. Discussion and possible action to fill Slot #2161 (Service Technician I) at \$10.20 per hour effective July 14, 2003.

PLANNING DEPARTMENT

43. Discussion and possible action to issue "Certifications Regarding Compliance with Plat Requirements and the Connection of Utilities" to authorize utility connections to the following properties:

Connection(s) qualifying under Section 232.029(i):

- a) Tract 108, Unit VI, Ranchitos Penitas West Subdivision, (electricity one dwelling only);
- b) Lot 68, Ranchitos Los Centenarios Subdivisions; (electricity one dwelling only);
- c) Lot 30, Ranchitos Los Nopalitos Subdivision, (electricity one dwelling only).

Connection(s) qualifying under Section 232.09 (c) (1):

a) Unplatted tract of land known as the South ½ of Tract C-26,Botines Subdivision, (electricity – one dwelling only).

Connection(s) qualifying under Section 232.028 (a) and (b):

a) Unplatted tract of land containing 9.72 acres, more or less, out of Mariano Arispe Grant, Abstract No. 850, and being part of Share "B-1" of Farm Lot 7 as further described in Vol.1234, Pgs. 345-349, (electricity – one dwelling only).

PURCHASING AGENT

- **44.** Discussion and possible action to authorize the Purchasing Agent to purchase one (1) Harley Davidson Motorcycle from Corpus Christi Harley Davidson in the amount of \$14,085.56 for the Law Enforcement Center.[Account #168-2001-8801 Capital Outlay State Forfeiture]
- **45.** Discussion and possible action to authorize the disposition of salvage or surplus property, pursuant to Subchapter D, Texas Government Code.
- **46.** Discussion and possible action to authorize the Purchasing Agent to purchase one (1) Scanner with accessories from P.C. Mall Government in the amount of \$4,694.00 for the Webb County Clerk's office. [Account #696-1120-8801 Capital Outlay]

- **47.** Discussion and possible action to authorize the Purchasing Agent to purchase four (4) complete Computers from PC Mall in the amount of \$6,660.00 for the Webb County Clerk's Office. [Account 696-1120-8801 Capital Outlay]
- **48.** Discussion and possible action to authorize the Purchasing Agent to sell a vehicle no longer in use from the Law Enforcement Center that needs to be disposed to J.R. Martinez Auto South, Inc., in the amount of \$125.00.
- **49.** Discussion and possible action to approve one (1) Cell Phone for Bruce Chestnutt, Golf Course with 500 minutes with U.S. Cellular.[Account # 001-6001-6014 (Golf Course)]
- **50.** Discussion and possible action to award/reject proposal #2003-20 "Request for Proposals for Architectural Services for Rio Bravo Community Park".[Account #678-8103-8710-1 Park Development Precinct I.]
- 51. Discussion and possible action to authorize Mr. Carlos Villarreal to obtain Cellular Service for 1,500 minutes and increase cellular phone minutes from 750 to 1,500 for Raul Casso, Chief of Staff. (Nation Wide Plan).[Account #001-0109-6004-2 Cellular Phones]
- **52.** Discussion and possible action to authorize the Purchasing Agent to solicit request for proposals for Independent Auditors.
- 53. Discussion and possible action to authorize the Purchasing Agent to promote the Laredo Purchasing Fiesta hosted by Texas A & M International University Western Hemispheric Trade Center on July 31, 2003 with one newspaper advertisement in the amount of \$350.00. [Account #001-0600-6006 Advertising]

RISK MANAGEMENT

- **54.** Discussion and possible action to order an exemption from competitive bidding to acquire services for repair and/or approve payment for items related to the Storm Damage Claim of June 2, 2003, and any other matters incident thereto.
- **55.** Discussion and possible action to issue specific direction to the Risk Manager regarding the Storm Damage Claim of June 2, 2003.

- **56.** Discussion and possible action to issue direction to the Risk Manager regarding damages resulting from a fire which occurred on June 12, 2003 at the offices of Justice of the Peace, Precinct 4.
- **57.** Discussion and possible action on the approval of a line item transfer in the amount of \$100,000.00 from account #816-0105-9203 (Claims Paid Prescription) to account #816-0105-9202 (Claims Paid Dental).
- **58.** Discussion and possible action to fill Slot #1989 (Receptionist) at \$8.48 per hour effective July 14, 2002.

SHERIFF'S DEPARTMENT

59. Discussion and possible action on the approval of the following line item transfers:

FRO	M: Account #001-2060-5001(Payroll)	\$110,000.00
TO:	Account #001-2060-6001(Office Supplies)	5,000.00
	Account #001-2060-6010(Books & Subscriptions	3) 15,000.00
	Account #001-2060-6011(Training & Education)	15,000.00
	Account #001-2060-6014(Equipment Rental)	2,000.00
	Account #001-2060-6205(Material & Supplies)	6,000.00
	Account #001-2060-6401 (Building Maint.)	5,000.00
	Account #001-2060-6402(Equipment Maint.)	12,000.00
	Account #001-2060-5003(Overtime)	<u>50,000.00</u>
	TOTAL	\$110,000.00

FROM:	Account #001-2001-5001(Payroll)	\$5,500.00
то:	Account #001-2001-6402(Equipment Maint) Account #001-2001-6710(Stray Animal) TOTAL:	\$5,000.00 <u>500.00</u> \$5,500.00
FROM:	Account #001-2001-5001(Payroll)	\$130,000.00
то:	Account #001-2062-6208(Groceries) Account #001-2062-6209(Medicines) Account #001-2062-6502(Janitorial Supply) TOTAL:	\$ 75,000.00 40,000.00 <u>15,000.00</u> \$130.000.00

ROAD AND BRIDGE DEPARTMENT

60. Discussion and possible action on the approval of the following line item transfers from Fund 010, Road & Bridge Department:

FROM: Account #7001-6732(Right of Way Acquisition \$4,000.00

 Account #7002-6022(Professional Services)
 8,000.00

 Account #7002-6224(Tools & Apparatus)
 5,000.00

 Account #7002-6404(Repair-Maint Bridges)
 5,000.00

TOTAL: \$22,000.00

TO: Account #7002-6403(Maint.Vehicle) \$22,000.00

61. Discussion and possible action authorizing the Road and Bridge Superintendent to fill the following slots:

Department # 7001:

2144	Clerk/Dispatcher	\$12.00
1497	Secretary DPS	\$10.21

Department # 7002:

661	Motor Grader Oper.	\$12.54
700	Maintenance Aide	\$ 8.29
1896	Maintenance Aide	\$ 8.29

Department # 0108:

054	Mechanic	\$10.08
055	Mechanic	\$10.08
1370	Tire Repairman	\$ 8.58

<u>TREASURER</u>

- **62.** Discussion and possible action to approve securities pledged for \$20,000,000 to cover the deposits of Webb County at I.B.C. Commerce Bank, Laredo, Texas.
- **63.** Adjournment.

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

E DICABII	ITY ACCESS	CTATE	MENIT 🤳
O DISABIL	II Y ACCESS	SIAIEI	VIEN I 🗸

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS DAY OF JULY, 20	003.
By: LUZ GARCIA COURT ADMINISTRATOR	
CERTIFICATION OF NO	TICE AND POSTING
I, the undersigned, County Clerk, do here meeting of the Webb County Commission of said notice, and that I posted a true and bulletin board at the Courthouse door of V readily accessible to the general public at, 2003 and said notice reat least 72 hours preceding the scheduled	ners Court, is a true and correct copy d correct copy of said notice on the Vebb County, Texas, at a place all times on the day of emained so posted continuously for
DATED THIS DAY OF	, 2003
COUNTY CLERK, WEBB COUNTY, TEX	AS
BY:	